

WESTLOCK CULTURAL CONNECTS FESTIVAL

Vendor Information Package & Registration Form

EVENT DETAILS



Date

Saturday, June 7, 2025



Time

11:00 AM - 4:00 PM



Location

Westlock, Alberta



Tear-down Time:

4:00 PM - 6:00 PM



Vendor Registration Deadline

March 31, 2025

The Westlock Cultural Connects Festival is an exciting opportunity for businesses, artisans, and community groups to showcase their services, products, and cultural contributions. We invite vendors to be a part of this vibrant event and connect with the community!

Vendor Participation Details:

- **Booth Space:** Free of charge, booth sizes are 10'x10'
- **Rental Options: (if you have your own, you can bring your own)**
 - Table, 6ft long: \$20 each
 - Chairs: \$3 each
 - Tented space: \$100
- **Power Access:** Available upon request (limited availability, first-come, first-served basis)
- **Food Vendors:** If you wish to sell or distribute food samples, you must be part of our

Food Vendor Program:

- Festival attendees will purchase tickets from the event organizers.
- Vendors will collect these tickets in exchange for food samples.
- Vendors will be compensated based on the number of tickets collected.
- All food vendors must comply with **Alberta Health Services (AHS) guidelines.**

Vendor Registration Form

Business/Organization Name: _____

Primary Contact Name: _____

Phone: _____ Email : _____

Type of Booth (Please select one): _____

Non-Food vendor

Food Vendor (an additional package will be sent to you)

Type of Food (cuisine): _____

Brief Description of Booth & Items/Services Offered: _____

Do you require power? (Limited availability, not guaranteed) Yes | No

Rental Equipment Request:

Table (qty) _____

Chairs (qty) _____

Tent Space

Additional Information:

- **Set-up begins at 7:00 AM** – vendors must be ready by 10:30 AM.
- **Tear-down begins at 4:00 PM and must be completed by 6:00 PM.**
- Vendors must supply their own extension cords if power is requested.
- Vendors are responsible for ensuring their area is clean and free of debris at the end of the event.

Deadline for Registration: March 31, 2025

Please complete and return this form to info@westlockfoundation.ca or drop it off at **102-10011 106 St, Westlock AB**. For inquiries, contact **Laurie Hodge, Westlock Community Foundation**.

We look forward to your participation at the Westlock Cultural Connects Festival!